

**SS. Cyril and Methodius**  
**School Board Meeting Minutes**  
**Tuesday, March 2, 2010**

- 1. Call to Order:** Meeting called to order at 7:03PM by Mike Pender.
- 2. Opening Prayer:** Mike Pender led the group in opening prayer.
- 3. Roll Call:** Father Larry and Shirley Tkachuk present.  
School Board members present:  
Ed Andruszkiewicz, Darren Benson, Anne Cannon, Maureen Moran, Mike Pender, Michelle Sullivan, and Randy Zezulka, and Scott Fries  
School Board members absent: None
- 4. Acknowledgement of Guests:** None.
- 5. Visitor Comments:** None.
- 6. Approval of Minutes:** Motion made by Maureen Moran to approve February minutes as noted. Anne Cannon seconded the motion, and minutes were approved as noted.
- 7. Amendments to Agenda:** None
- 8. Reports of Officers:**
  - a. Principal's Report: Report submitted by Shirley Tkachuk. The Principal's Report has been attached.
  - b. Pastor's Report: Father Larry expressed his gratitude to all those who helped make the Fish Fry a success. Father was pleased that the school and the parish came together to support an event that benefited the school. Father is looking forward to the next Fish Fry which will be held March 12<sup>th</sup>.
  - c. President: Mike Pender, no report.
  - d. Treasurer: Darren Benson, no report.
  - e. Secretary: Michelle Sullivan, no report.
  - f. Vice President: Ed Andruszkiewicz, no report.
- 9. Committee Reports:**
  - a. Finance: Darren Benson informed the Board that a survey will be sent out to school families with the hopes of gaining valuable feedback on the current Manna program and ideas as to how the school can improve on its use. Darren would like to explore ways of maximizing the benefits of the Manna program.
  - b. Development: Maureen Moran reported that the Target Field Trip Grants were unfortunately not granted to the school.
  - c. Technology: Randy Zezulka informed the Board that the school is considering the deployment of computer printers in each of the classrooms. Also, Randy noted that Mother's Club is hoping to collect

enough funds to furnish the lower level classrooms with laptops. Mother's Club is awaiting a final cost estimate. Randy also informed the Board that the network equipment room will be transfigured over the Spring Break holiday.

- d. Public Relations: Anne Cannon noted that she was hoping to receive some publicity on the ProKids event that took place at the school, but the Lemont Reporter did not make mention of it. Anne is hoping that the newspaper will come out to cover the Mobile Science Bus that the fourth graders will be attending.
- e. Legislative Action: Ed Andruszkiewicz expressed his concern that he will be the only person attending Springfield on March 3<sup>rd</sup> to show support for the funding for Catholic Schools.
- f. Endowment Committee: Mike Pender suggested a SS. Cyril and Methodius School Facebook page so as to attract Alumni for the Endowment.

#### **10. Old Business**

- a. Fish Fry: Mike Pender reported that the Fish Fry held on February 26<sup>th</sup> was a success. Mike was pleased that 439 people attended and he noted that after the March 12<sup>th</sup> Fish Fry, he will be able to report the actual dollars made from both evenings.

#### **11. New Business:**

- a. Athletic Director: Shirley Tkachuk informed the board that, thus far, there are four applicants for the position of Athletic Director. Shirley noted that her and Father Larry will make a final decision after the interviewing process.

**12. Adjournment:** Motion to adjourn was made by Anne Cannon and was seconded by Ed Andruszkiewicz. Meeting adjourned at 8:26P.M.

PRINCIPAL'S REPORT  
SS. CYRIL AND METHODIUS SCHOOL BOARD  
MARCH 2, 2010

We can take a few moments to look over last month's budget.

The first week of February was, of course, devoted to Catholic Schools Week. We had a successful week with a variety of activities for students, staff, and parents. We received many positive comments from parents during the week. The staff and I have already started discussing activities we may want to do next year.

On February 10<sup>th</sup> Mrs. West represented our school at the TerraNova Pre-test meeting held at Infant Jesus of Prague School. Testing is, of course, taking place this week in grades 3-7. We have worked out a daily testing schedule, and each class will have a teacher/and a helper to administer the test. Practice tests were given last week, and students were allowed to take those home for parents to see. Students are being given pencils, and also a healthy snack for each day of testing. All of this information was communicated to parents in a letter and reminders have also been sent through TeacherEase. Next week will be used for make-up tests due to student absences. We anticipate receiving results mid-May.

Also on the 10<sup>th</sup> we had the first School Board budget meeting for next year. We have had over 20 new students enroll since the referendum for schools was voted down in the election. We are now considering first and seventh grades to be closed for next year. We also have several new parents who have taken home materials but not committed.

We had a small Pep Rally for the Emil Tournament on the 11<sup>th</sup>; games were played on the 14<sup>th</sup>, 18<sup>th</sup>, and the 20<sup>th</sup>. Grading ended for Progress Reports on the 12<sup>th</sup>.

We also communicated to parents that students in grades 5-6 would be beginning to cover the material presented in our Family Life books. Parents were given the opportunity to preview the books in the office. The actual book work will be followed up by a presentation from the Respect Life Office during the spring.

On the 12<sup>th</sup> representatives from NAEP (National Association of Educational Progress) were in our school to give their Language Arts assessment to several of our 8<sup>th</sup> graders. We will not receive individual/school results; rather, they become part of a nationwide "report card" as to how private schools do.

We were off from school on the 15<sup>th</sup> for President's Day.

On Wednesday, the 17<sup>th</sup> our school received ashes, and entered into the season of Lent as a faith community. During the day students wrote their Lenten promises on a cross. The wooden cross is our school's symbol of Lent and our need to follow Jesus. We are also using special morning Lenten prayers, participating in the Operation Rice Bowl project with Religious Ed and the parish, along with praying the Stations of the Cross (both teacher/staff and student led). The students in Grade 4 will present the Living Stations on Monday, March 22<sup>nd</sup> at 1:00 PM for the school and at 6:30 for the parish.

On the 28<sup>th</sup> our second graders had their Prep Mass to help them as they move closer to First Communion.

Progress Reports went home on the 18<sup>th</sup>.

On Monday the 22<sup>nd</sup> all of the elementary schools in the Archdiocese were closed for teachers/staff to attend a Professional Development Day. We attended workshops at Marion Catholic High School. The day was well planned and good.

Also during the month parents received a letter explaining that again this year we will offer a second optional (teacher/parent) conference opportunity. These will take place during the day on Friday, March 12<sup>th</sup>. Parents may request to see both grade level teachers. This is a good time for any type of problem to be discussed, and for teachers to share summertime suggestions with parents. Besides the conferences the teachers will begin the day with a presentation from a representative of the District on Bullying prevention. They will also receive updated "Crisis Prevention" manuals. A group of teachers have been working on this project over the past few months. During the month of March we will practice what to do in the event of severe weather.

Also during the month the Fire Department came to inspect the building, recommendations have been shared with teachers and will be addressed.

And, the Asbestos Reports for the middle of the year have been submitted.

Finally, the first Fish Fry took place last Friday. Thank you to everyone for your hard work.

#### MARCH CALENDAR:

March 1<sup>st</sup>: No School/Pulaski Day

March 2<sup>nd</sup>: TeraNova, Third Edition testing begins

March 4/11: Stations of the Cross (staff and students)

March 9-10<sup>th</sup>: Mobile Science Lab will visit from the U of I extension

March 12: Professional Development/Optional second Parent/Teacher Conference-Fish Fry in the evening

March 13<sup>th</sup>: Confirmation practice

March 15<sup>th</sup>: Budget meeting

March 16<sup>th</sup>: Technology meeting

March 18<sup>th</sup>: Red/Green out of uniform

March 19<sup>th</sup>: Grading ends for the third quarter

March 20<sup>th</sup>: Confirmation with Bishop Gustavo at 10 and 2

March 22<sup>nd</sup>: Living Stations Grade 4

March 25<sup>th</sup>: Primary Science Expo