

SS. Cyril and Methodius
School Board Meeting Minutes
Tuesday, September 1, 2009

- 1. Call to Order:** Meeting called to order at 7:06 PM by Chris Bigelow.
- 2. Opening Prayer:** Chris Bigelow led the group in opening prayer.
- 3. Roll Call:** Father Larry and Shirley Tkachuk present.
 - . School Board members present:
Ed Andruszkiewicz, Anne Cannon, Chris Bigelow, Scott Fries, Maureen Moran, Mike Pender, Michelle Sullivan and Randy Zezulka
 - . School Board members absent:
Darren Benson
- 4. Acknowledgement of Guests:** None
- 5. Visitor Comments:** None
- 6. Approval of Minutes:** Motion made by Mike Pender to approve June minutes as noted, Randy Zezulka seconded the motion, and minutes were approved as noted. Motion made by Ed Andruszkiewicz to approve August minutes as noted, Scott Fries seconded the motion, and minutes were approved as noted.
- 7. Amendments to Agenda:** None
- 8. Reports of Officers:**
 - a. Principal's Report: Report submitted by Shirley Tkachuk. The Principal's Report has been attached.
 - b. Pastor's Report: Father Larry informed the Board that he had met with the Tuition Assistance Committee and that thus far, twelve families had requested tuition assistance. The total aid amount given out for this school year is approximately \$21,000.00 which the Parish funds. Also, Father noted that there will be a Commission meeting for the Parish Council on September 30th which the Vice President typically attends.
 - c. President: Chris Bigelow, no report.
 - d. Treasurer: Daren Benson, absent.
 - e. Secretary: Michelle Sullivan, no report.
 - f. Treasurer: Mike Pender stated that he will be contacted by the Parish Council as to the next meeting and the upcoming News from the Pews so that information on School Board elections and the like could be included.
- 9. Committee Reports:**
 - a. Finance: None
 - b. Development: Maureen Moran received a Target Grant application and exchanged communication with Mr. Smith regarding one. Target also has two additional grants that will become available in March. Maureen also

spoke with Mrs. Selfridge about a new Science Grant offered through Toyota Corporation.

- c. Technology: Randy Zezulka hopes to attend the next Technology meeting on September 15th.
- d. Public Relations: Anne Cannon reported that she is starting to make contact with the local newspapers with the hopes of continuing media coverage for the school. Also, Anne is working on the upcoming Alumni Mass and Luncheon to be held on September 27th. Responses have been favorable.
- e. Legislative Action: Ed Andruszkiewicz submitted his goals and intends to attend the Catholic Schools Conference on September 19th.
- f. Endowment Committee: Chris Bigelow stated that the Committee will be working on tangible goals and will continue to report on its progress.

10. Old Business:

- a. Manna: Maureen Moran reported that she had spoken with the Manna director, Helen, and Helen was eager to help promote Manna. Maureen suggested that Manna be made available for purchase after all the masses and Chris Bigelow added that he would like some Manna goals set and then decide how those goals could be achieved.
- b. Goals: Chris Bigelow led the group in some brainstorming on some individual Committee goals, including Alumni relations. Chris suggested that the Board choose three primary goals to focus on during the year and that these should be determined at the next meeting.

11. New Business:

- a. Strengthening Catholic Schools Conference: Chris Bigelow provided the Board with information regarding the Catholic Schools Conference and encouraged all members to attend.
- b. Curriculum Night: Maureen Moran commented on the overall success of the recent Curriculum Night.
- c. Hand Sanitizing: Anne Cannon expressed her concern for continual use of hand sanitizers by the students.

12. Adjournment: Motion to adjourn was made by Ed Andruszkiewicz, and was seconded by Mike Pender. Meeting adjourned at 9:02PM.