

**SS. Cyril and Methodius
School Board Meeting Minutes
Tuesday, September 2, 2008**

1. **Call to Order:** Meeting called to order at 7:00 PM by Bob Libby.
2. **Opening Prayer:** Bob Libby led the group in opening prayer.
3. **Roll Call:** Father Larry and Shirley Tkachuk present.
 - School Board members present:
Ed Andruszkiewicz, Darren Benson, Chris Bigelow, Scott Fries, Bob Libby, Beth Rendak, Mike Pender, and Michelle Sullivan
 - School Board members absent, excused:
Lupe Czerwinski
4. **Acknowledgement of Guests:** Randy Zezulka, Lynn Bailey
5. **Visitor Comments:**
 - Randy Zezulka is interested in actions taken by the board in regards to providing bus service to the Homer Glen area.
6. **Approval of Minutes:**
 - Motion made by Mike Pender to approve as revised, Michelle Sullivan seconded the motion, and minutes were approved as revised.
7. **Amendments to Agenda:**
 - Old Business Item b. - Review of the Revised Discipline Procedure
 - New Business Item h. - School goals
 - New Business Item i. - Tuition Assistance
 - New Business Item j. - Fundraising
8. **Reports of Officers:**
 - a. **President:** Bob Libby, no report.
 - b. **Treasurer:** Report and checkbook balance submitted by Beth Rendak. The Treasurer presented a list of all annual donations previously given by the Board.
 - c. **Secretary:** Ed Andruszkiewicz, no report.
 - d. **Vice-President:** Mike Pender will be attending the Parish Council meeting on September 25th, 2008.
 - e. **Principal's Report:** Report submitted by Shirley Tkachuk.
 - The Parish and Mothers' Club contributed generously to the School to paint and do needed maintenance to the building over the summer.
 - There is currently no Mandated Reporter Training scheduled for the Board.
 - Shirley Tkachuk is working with the District Superintendent and the bus company to provide service on school days when the District is not in attendance.
 - Shirley Tkachuk will give a presentation on the new discipline program, "CYRIL", to the Athletic Commission at their next meeting.
 - f. **Pastor Report:** Report submitted, Fr. Larry.
 - Fr. Larry mentioned that the School is looking for some extra weekend maintenance help in the school, 12 – 16 hours on Saturday and Sunday from around 11 AM to 5 PM.
 - g. **Other Communications:** None
9. **Committee Reports:**
 - a. Finance: Report given by Beth Rendak.
 - b. Development: Report given by Chris Bigelow.
 - c. Technology: Report given by Shirley Tkachuk.
 - d. Public Relations: Report given by Michelle Sullivan.
 - e. Legislative Action: Report given by Ed Andruszkiewicz.

10. **Old Business:**

- a. **Terra Nova Review:** The Archdiocese is developing a guide to read the reports. Item will be tabled until October. Shirley Tkachuk will give an update after the Archdiocese Council Meeting which is to discuss this topic.
- b. **Discipline review & resolutions:** Shirley Tkachuk provided information regarding the proposed development of a new disciplinary system "CYRIL".

11. **New Business:**

- a. **Bus Service Update:** Ed Andruszkiewicz made a motion to form a committee to investigate bus service to areas outside of the 113A School District boundaries. Scott Fries seconded the motion. Scott Fries will chair the Committee. Shirley Tkachuk will maintain the dialogue with the 113A Superintendant regarding bus service on Non-District school days.
 - b. **School Board Prayer Update:** Shirley Tkachuk and Michelle Sullivan presented a revised School Board Prayer. Mike Pender made a motion to approve the prayer as presented, Beth Rendak seconded the motion, and the motion was approved.
 - c. **School Uniform Update:** Shirley Tkachuk presented suggestions and prices for uniform shoes. The Board took no action as it was felt there is currently not a problem.
 - d. **TeacherEase Update:** Shirley Tkachuk reported that the program is being well received by parents and teachers alike.
 - e. **Finalize Open House Topics List:** The "TOP TEN LIST" was finalized for presentation at the parents' nights.
 - f. **2008-2009 handbook/Policies:** Shirley Tkachuk presented topics that will be addressed and included in the 2008-2009 Handbook such as weekly attendance at Mass, a policy for insufficient-funds checks, family vacations and information regarding required health exams.
 - g. **By-Laws Update:**
 - Suggestions were made for revision of the Preamble of the "Constitution and By-Laws of the SSCM School Board". Ed Andruszkiewicz will provide copies of the revisions to the Board at the October Meeting for consideration of a vote at the November meeting as per Article XIII, "Amendments to By-Laws".
 - Board Members are asked to review Articles I-VI and have comments for revision, inclusion or deletion at the October meeting.
 - h. **School Goals:** Shirley Tkachuk passed out requirements for the Genesis Plan and the Board will assist in the area of Marketing.
 - i. **Tuition Assistance:** Fr. Larry discussed the process for tuition assistance at SS Cyril and Methodius. This year approximately \$12,000.00 was distributed to around 10 families.
 - j. **Mother's Club Request:** The Mother's Club requested to sell Taffy Apples. The Board discussed that fundraising is to be limited to only the "Beat the Lotto" Parish fundraiser. The Board decided not to make an exception.
12. **Adjournment:** Motion to adjourn made by Bob Libby, seconded by Beth Rendak. Meeting adjourned at 9:13 PM.
13. **Executive Session Agenda:**