

SS. Cyril and Methodius
School Board Meeting Minutes
Tuesday, January 5, 2010

- 1. Call to Order:** Meeting called to order at 7:10 PM by Chris Bigelow.
- 2. Opening Prayer:** Chris Bigelow led the group in opening prayer.
- 3. Roll Call:** Father Larry and Shirley Tkachuk present.
School Board members present:
Ed Andruszkiewicz, Darren Benson, Chris Bigelow, Anne Cannon, Scott Fries, Maureen Moran, Mike Pender, Michelle Sullivan, and Randy Zezulka.
School Board members absent: None
- 4. Acknowledgement of Guests:** Mrs. Terry Langellier and Mrs. Mary Deppert.
- 5. Visitor Comments:** None.
- 6. Approval of Minutes:** Motion made by Darren Benson to approve December minutes as noted. Anne Cannon seconded the motion, and minutes were approved as noted.
- 7. Amendments to Agenda:** None
- 8. Reports of Officers:**
 - a. Principal's Report: Report submitted by Shirley Tkachuk. The Principal's Report has been attached.
 - b. Pastor's Report: Father Larry expressed his appreciation for a wonderful Christmas and Advent season and his gratefulness to all the volunteers who made it a success. Father noted that the deadline for the upcoming News from the Pews is January 16th and hopes information pertaining to the next School Board election will be included. Also, Father informed the Board that the next Parish Council meeting will be January 27th. Father reminded the Board that Catholic Schools Week will take place the week of February 1st and is looking for suggestions as to how to appeal to perspective English as well as Polish families.
 - c. President: Chris Bigelow, no report.
 - d. Treasurer: Darren Benson, no report.
 - e. Secretary: Michelle Sullivan noted that she is placing advertisements in the Lemont and Homer Glen newspapers for the upcoming Open House.
 - f. Vice President: Mike Pender stated that he will complete an article for the upcoming News from the Pews.
- 9. Committee Reports:**
 - a. Finance: Darren Benson informed the Board that the next Finance Committee meeting will take place on February 1st.
 - b. Development: Maureen Moran, no report.
 - c. Technology: Randy Zezulka, no report.

- d. Public Relations: Anne Cannon noted that she will continue to make contact with the local newspapers with the hopes of receiving more media coverage.
- e. Legislative Action: Ed Andruszkiewicz expressed his desire to have other School Board members, as well as school parents, join him on March 3rd, when he travels to Springfield to speak with legislators on the importance of funding Catholic Schools.
- f. Endowment Committee: Chris Bigelow is still exploring ways to build a database.

10. Old Business

- a. Volunteering: Anne Cannon informed the Board that she would like to form a committee which will explore the possibility of mandating a volunteer fee. Anne will chair this committee.
- b. Beat the Lotto: Chris Bigelow noted that there are Beat the Lotto tickets still for sale.
- c. Fish Fry: Mike Pender reported that a Fish Fry meeting took place on January 4th, and it was decided that the Fish Fry will be held on Friday, February 26th and Friday, March 12th. Mike will provide more detailed information on the Fish Fry at the next School Board meeting.

11. New Business: None

12. Adjournment: Motion to adjourn was made by Ed Andruszkiewicz and was seconded by Chris Bigelow. Meeting adjourned at 8:58P.M.

PRINCIPAL'S REPORT
SS. CYRIL AND METHODIUS SCHOOL BOARD
JANUARY 5, 2010

Happy New Year to everyone! Before we take a few moments to go over this month's budget I did want to let you know that I met with Denise Duda just prior to Christmas to see how we are doing as we reach the half way point in the year. Denise and I both feel we are doing an excellent job keeping our expenses in line as best as possible. Also, the members of the finance committee and I met prior to this meeting to begin to discuss how the budget process for the new school year will play out. As of right now I do not know what is happening regarding salaries for next year. I am going with Denise and Mary Beth to a budget meeting this coming Friday.

The month of December was very short and filled with a variety of activities for students and staff alike to come together and celebrate the joy of the Christmas season. We had the Kindergarten Christmas Pageants, Breakfast with Santa, and Santa's Secret Shop, along with the Gingerbread House Activity sponsored by the Mothers' Club. As we come to the end of the Christmas Season, our First Graders will lead our school in their Christmas Prayer Service tomorrow in church.

As a school faith community we observed the Advent season. Once again we had an all-school Advent wreath which was lit daily, along with individual classroom wreaths. We began each week with a school prayer service which was led by different students along with a special daily Advent Prayer. Several of our classes helped out with the Star Mission Project and our entire school helped the parish "Tree of Love" through an out of uniform day. Students in Grade 2 received the Sacrament of Reconciliation for the first time on Saturday the 5th. The day before they had a special prayer/social day with their parents as the final step in preparing for the sacrament. Students in grades 3-8 also had the change to receive the sacrament during the month of December. Father Larry, and Father Marcin joined the staff and me in a special Advent Reflection Prayer Service on the 15th. On the 8th we attended mass as a school for the Feast of the Immaculate Conception.

Hearing and vision screening took place on the 2nd, and 8th graders were measured for their caps and gowns along with having their graduation photos taken.

During the month the committee planning Catholic Schools Week met with me to discuss the scheduled events. This year's theme is "Catholic Schools: Dividends for Life". It will begin at the 5:30 Mass on the 30th. Once again, I am asking for members of the School Board to be present at that Mass, and let me know if you are interested in reading, with your child/children.

During the month I began working with District 113a on a technology related grant which, if successful, will allow us to furnish netbooks for all of our 3rd and 6th graders beginning next year.

During the month Father and I began to work on my evaluation. This year the process (directed by the Archdiocese) has changed. Teacher formal evaluations are beginning.

Lastly, Mrs. Beverly Marzec, our Athletic Director has informed Father and me that she will be retiring. The new athletic director will hopefully be in place before the end of the school year, and will work with Bev next year (2010-11) to learn and understand how the program works. We will restructure the position, making it a part time paid position. A Search Committee is being formed made up of two members of the current Athletic Board, two faculty members, and one parishioner. Anyone interested should send a Letter of Intent to the Committee C/o the school office. The Search Committee will make their recommendations to Father and me. We will appoint the new person together. A letter will be going home this week to all of our school families, and will also be published in the bulletin.

JANUARY EVENTS:

- Jan. 4th: School resumes
- Jan. 6th: Christmas Prayer Service
- Jan. 7th: Registration begins for existing school families
- Jan. 8th: Quarter ends/ Out of Uniform day to benefit the Student Council
- Jan. 12th: Mothers' Club
- Jan. 13th: Science Fair
- Jan. 14th: Science Expo/New Family Open House
- Jan. 15th: 6th Grade Retreat
- Jan. 16th: Lady Comet Classic begins
- Jan. 18th: No School
- Jan. 21st: Report Cards
- Jan. 22nd: ½ Day of school; Late Nite Catechism
- Jan. 29th: Confirmation Retreat
- Jan. 30th: Catholic Schools Week begins
- Jan. 31st: Mothers' Club Skating Party