

**SS. Cyril and Methodius
School Board Meeting Minutes
Tuesday, October 2, 2007**

1. **Call to Order:** Meeting called to order at 7:00 PM by Bob Libby.
2. **Opening Prayer:** Bob led the group in opening prayer.
3. **Roll Call:** Father Larry and Shirley Tkachuk present. School Board members: Lupe Czerwinski excused. Ed Andruszkiewicz, Vicki Burton, Bob Gomulka, Garland King, Debbie Latz, Bob Libby, Mike Pender and Beth Rendak present.
4. **Acknowledgement of Guests:** No guests.
5. **Visitor Comments:** None
6. **Approval of Previous Meeting Minutes:** Motion made by Bob G. to approve minutes, second by Mike. All in favor, minutes approved and will be posted on the website.
7. **Amendments to Agenda:** None.
8. **Reports of Officers:** *President:* No report. *Treasurer:* Report and checkbook balance given by Beth. All but 2 blankets have been sold; the last 2 blankets will be used for the Mother's Club fundraiser. *Secretary:* Debbie- A recorder for note taking has been purchased. *Vice-President:* Bob G. will attend the next Parish Commission Meeting on October 10th. He has spoken to 3 potential candidates for open school board positions next year.
Principal's Report: Financials and School budget reports were reviewed. The Spanish class has been added to the budget. The annual Archdiocesan Survey has been completed as well as the required Asbestos letter. The Accelerated Reader Program is underway. The Open Houses went very well. Teri and Shirley have met with the other area schools regarding students with Special Services needs. Three schools have \$12,551.00 to share for any these needs. The screening is free. White Pines does not have any special needs students at this time. We currently have 6 students that see the Speech Therapist. At the last Technology meeting it was discussed how pleased the committee was that we reached some of our goals ahead of time. Homework is on-line and grades 5 thru 8 will receive a letter grade for their computer classes. The first school dance was September 21st and went very well.
Pastor Report: Fr. Larry has set up a website meeting on October 3rd. Melinda Voss and Lupe C. will attend. Ed suggested that the websites have improved linking between the Parish and School home pages. Thru the survey, sent out by the Parish Council this past summer, there will be 5 categories for listening sessions that will be set up. Fr. will have info in the Sunday bulletins. Approximately 40 letters were sent out to families with regards to their contributions. These families were given a grace period thru October. At the end of this school year our Archdiocesan Superintendent will be leaving
Other Communications: Bob Libby shared a letter sent to him from Laurie Groselak. Laurie thanked the School Board for helping at the Parish Block Party this past summer.
9. **Committee Reports:** *Finance:* Beth-no report. Fr. suggested that all parish and school organizations try to coordinate all of our fundraising events. The purchase of Lotto tickets and buy out options in lieu of fundraising was discussed. Vicki suggested sending a questionnaire to all families. *Development:* Vicki stated we made about \$90.00 with the Dinner by Design fundraiser. Grand opening coupons were used by approx. 8-10 families. Had these coupons not been used we would have met our goal of \$150-\$200. Home Run Inn pizza/gift card sales are going well we raised \$950.00 last year and our goal is \$1200.00 this year. As in the past, the proceeds for these school board fundraisers will be used to help promote our school thru our marketing materials (ie: brochures, chip clips given to new families), paying for the Teacher Appreciation Luncheon hosted by the School Board, the "Years of Service" monetary gifts and awards given to the staff and faculty of our school, and donations given to Mother's Club for the fall fundraiser.

Vicki, Debbie and Beth will meet on Oct. 6th to tally the order sheets. Pizza pick up is on Oct 13th, along with Market Day pick up. Help will be needed to unload the pizzas and put the orders together for pick-up; meet in the gym at 8:30am. Vicki, Shirley and Amy Selfridge are working on 5 grants. One should be ready to go out this week. **Technology:** Lupe- no report. **Public Relations:** no report. **Legislative Action:** Ed has been in contact with Mr. Durkin and Senator Radogno. If there is a need they are willing to come to our board meetings. The Legislation Action Notification e-mail distribution letter was reviewed by the technology committee and has been revised. Ed suggested this letter be sent out and signed by the school board. Ed would like to contact the other schools in the community to discuss, coordinate and work together on legislative issues.

10. **Old Business: Appointment of "Public Relations" Committee Chair:** Garland and Bob L will meeting together to discuss this appointment.
11. **New Business: Recess:** Beth spoke about concerns regarding recess rules, the need for consistency, and frustrations from lunch moms. Shirley will talk and work with the lunch moms regarding their concerns. **Extra Teacher's Aid:** Vicki asked Shirley, since we have extra students enrolled, does there seem to be a need for the newly hired teacher's aide for more than 2 days per week. Shirley stated has been asking the faculty if they need extra help. At this point faculty is doing well with their current help and Shirley doesn't see the need. **Space Shuttle Flight:** Shirley was approached over the summer by Mark Sowa, who works with NASA, and asked if the school would like to put a medal on the next space shuttle flight, set to launch on October 23rd. Shirley had a medal, just like the one we give to an 8th grade student for academic achievement engraved with, "Our Dreams Fly with the Shuttle" and sent to NASA. Once Shirley has clearance from NASA a press release will be sent out. Shirley has asked the teachers to incorporate this event into their curriculum. If the launch goes off as planned she hopes to have all the students watch this event. One of the astronauts or a member of NASA will return the medal back to the school. **Yearbook:** Mrs. Marzalik will be taking over the yearbook. There will be a change, since the yearbook must start publication in March, many of the eight grade events do not make it into the yearbook and a separate newspaper is sent to the graduate. Mrs. Marzalik would like to have a separate yearbook supplement published for the eighth graders, which would be ready over the summer. The cost for yearbook would remain the same, the supplement is included in this fee. **Valedictorian:** The 6th thru 8th grade teachers would like to change the Valedictorian policy. They would like to look at the student's academic grades from both 7th and 8th grade when making their selection. **Dance:** Ed attended the dance and suggested that the assembling of students prior to and after the dances be looked at. There is a large gathering of students in the street and if horses or cones were set up this might help the flow of kids getting into and out of cars. **Catholic Schools Conference:** Ed, Shirley and Mike attended the conference on September 29th. Each shared information they received at the conference.
12. **Executive Session Agenda:** Bob L. motioned to move into Executive Session at 8:30pm all in favor. At 8:35pm Vicki motioned to move the topic of Executive Session into our regular meeting minutes, Beth second the motion, Ed opposed, all remaining members in favor. Motion passed by majority vote to move topic of Executive Session into the regular meeting minutes: **School Security policies.** Policies were discussed and our school has an active and current emergency preparedness plan in place with the Lemont Police Department.
13. **Adjournment:** Motion to adjourn made by Beth, second by Ed; meeting adjourned at 8:25 pm.

Submitted by:
Debbie Latz
School Board Secretary

Bob Libby- President
Bob Gomulka- Vice President
Beth Rendak-Treasurer
Debbie Latz- Secretary