

**SS. Cyril and Methodius
School Board Meeting Minutes
Tuesday, November 6, 2007**

1. **Call to Order:** Meeting called to order at 7:00 PM by Bob Libby.
2. **Opening Prayer:** Bob led the group in opening prayer.
3. **Roll Call:** Father Larry and Shirley Tkachuk present. School Board members: Garland King excused. Ed Andruszkiewicz, Vicki Burton, Lupe Czerwinski, Bob Gomulka, Debbie Latz, Bob Libby, Mike Pender and Beth Rendak present.
4. **Acknowledgement of Guests:** Greg Grill, Jerry Ptacek
5. **Visitor Comments:** Greg Grill would like a reminder note sent home, (and posting on web site) at the beginning a school year regarding the Booster Seat State Law, wants to make sure families and any family member that picks up small children are aware of the Booster Seat State Law. His other concern was regarding fundraising activities (i.e. baby bottles, Pizza Sales, Market Day, and Mother's Club Fundraiser). There seems to be too many fundraisers, flyers, request for donations, etc coming home at the same time and he would like a clearer understanding of where the money goes and who approves them. He also was concerned about staff and faculty being CPR certified. He is a certified CPR trainer and would be willing to train all staff, faculty, volunteers and coaches if needed.
6. **Approval of Previous Meeting Minutes:** Motion made by Mike to approve minutes, second by Lupe. All in favor, minutes approved and will be posted on the website.
7. **Amendments to Agenda:** None.
8. **Reports of Officers:** *President:* No report. *Treasurer:* Report and checkbook balance given by Beth. *Secretary:* Debbie- No report. *Vice-President:* Bob G. attended the Parish Commission meeting on October 10th.
Principal's Report: Shirley updated the board with regards to the school having to "lock down". Shirley was pleased that the staff and faculty worked smoothly with the local police until the situation was resolved. At no time were any of the students, faculty or staff in any danger. The Police have and are questioning 2 individuals involved in this situation. Financials and School budget reports were reviewed. The "Accelerated Reader Program" has started. Teachers will monitor this and will make changes accordingly. On Oct 6th, 19 of our junior high students competed in the Providence Academic Bowl; our eight grade class took 2nd place. Shirley and Terri Langellier attended an after school workshop sponsored by the Pearson/Scott Foresman Publishing Company, sample materials were provided and the teachers will begin to evaluate them. She is looking at replacing the science and social studies series for grades K-6,. This is a state funded program and we are given a specific dollar amount for each child. The "Build a Book Night" went well, funds raised from this will help with the cost for the Eight Grade Awards Banquet. Students in grade 5-8 will receive a technology grade. The Breast Cancer Awareness collection raised over \$1000.00 and will be sent to the American Cancer Society. Our school's medallion was on the Oct 23rd Shuttle Flight, a press release was sent to all the television stations and several area newspapers. A prayer service was held prior to the school watching the launch. Channel 2 News was present and interviewed several students. Teachers and staff are now wearing ID's while they are in the school building. Student ID's will also be generated. Report Cards will go home on Nov. 7th. Plans are underway for Catholic Schools Week, which will run from January 27, 2008 thru February 1st. The theme will be "Catholic Schools Light the Way". Student Council is sponsoring a food drive and they are sponsoring a "Dinners for Dollars" out of uniform day, funds raised will go to the food pantry so they can purchase food items needed for the food pantry. According to the Archdiocese policy, in November, Shirley will meet with Fr. Larry to go over her personal goals.

Pastor Report: Fr. Larry spoke about the Mothers Club Fall Fundraiser. The Web Page Committee did meet and they are working on the organization of the site. Fr. hopes to have an Alumni Night during Catholic Schools Week. Fr. wrote in his weekly newsletter that the parish did exceed the amount collected and pledged with the Archdiocese. The Parish will be getting money back and approx. \$5000.00 will be going to the Tuition Assistance Program. He will be meeting with 3 school families with regards to their weekly Sunday contributions. Feedback from the Listening Sessions will now be taken to the next level with an Ad Hoc committee. **Other Communications:** none.

9. **Committee Reports: Finance:** The Finance Committee is looking at having a registration day in August (as was done several years ago) versus sending the registration packets out in May. This might eliminate the numerous phone calls made by the staff, after the deadline, to families to return the registration packets and/or to get any missing information in on time. Discussed raising pre-registration fees. The Finance Committee is discussing and evaluating if school families will need to sell/purchase two “Beat the Lotto” tickets. The more lotto tickets that are sold by all organizations and families will help to eliminate the need for all these fundraising issues. The finance committee is also looking at replacing the tuition books with either automatic drafting or monthly statements and going from 10 tuition payments to 9 monthly payments. **Development:** Vicki recapped the Home Run Inn Pizza and Gift Card sales, approx \$1237.00 was generated, these funds will be used to pay for the Teacher’s Appreciation Luncheon”, the staff and faculty “Year’s of Service” monetary gifts and awards, marketing materials, and the purchase of items for the Mother’s Club Fall Fundraiser. Vicki stated class 4W won the pizza luncheon. **Technology:** Lupe stated that the Technology Committee is looking into increasing the technology fee. Funds are needed to pay for the tech work and the network maintenance service fees. They are working on putting a budget together; the budget needs to go to the Finance Committee by January. The next Technology Committee meeting is on November 29th at 6 pm. **Public Relations:** Garland will take over the chair of this committee. Shirley has some ideas for having a slide presentation at the Open House and will share them with Garland. **Legislative Action:** Ed shared a newsletter from the Archdiocese regarding legislative issues. Pranas is working on the “Call to Action” notification e-mail distribution letter.

10. **Old Business: Appointment of “Public Relations” Committee Chair:** Garland will chair. **Teacher Aide Update:** Shirley reviewed scheduling of the aides and there is a sign up sheet for aides from the teachers that need extra help in the library.

11. **New Business: December School Board Meeting:** Dinner will be at Greco’s in Willow Springs on 12/4/07 at 6:30pm. **Manna Program:** Mike asked if there is any way to have greater inventory of certificates and having Manna available after church for non-school families. Kelly McGuire oversees the Manna Program and Mike will talk to her. **Kindergarten Open House:** Open house will be on November 30th, Shirley will have a flyer in the weekly Sunday Bulletin. She will also send the flyer to all new preschool families as well.

12. **Executive Session Agenda:** no agenda items..

13. **Adjournment:** Motion to adjourn made by Vicki, second by Ed; meeting adjourned at 8:35 pm.

Submitted by:
Debbie Latz
School Board Secretary

Bob Libby- President
Bob Gomulka- Vice President
Beth Rendak-Treasurer
Debbie Latz- Secretary