

**SS. Cyril and Methodius
School Board Meeting Minutes
Tuesday, April 8, 2008**

1. **Call to Order:** Meeting called to order at 7:00 pm by Bob Libby.
2. **Opening Prayer:** Bob L led the group in opening prayer.
3. **Roll Call:** Father Larry and Shirley Tkachuk present. School Board members: Ed Andruszkiewicz, Vicki Burton, Lupe Czerwinski, Bob Gomulka, Debbie Latz, Bob Libby, Mike Pender and Beth Rendak present. Garland King excused.
4. **Acknowledgement of Guests:** JoAnn Kowalewski.
5. **Visitor Comments:** none
6. **Approval of Previous Meeting Minutes:** Motion made by Beth, second by Vicki. All in favor, minutes approved and will be posted on the website.
7. **Amendments to Agenda:** Shirley would like to add *Financial Policy Review* to Old Business. Fr Larry would like to add a *Fall Presentation to Parents* to New Business.
8. **Reports of Officers:** *President:* No report. *Treasurer:* Report and checkbook balance given by Beth. *Secretary:* No report. *Vice-President:* No report.
Principal's Report: Financials and School budget reports were reviewed. Mother's Club will be giving the \$15,000 from their fall fundraiser for technology. Substitute teachers expenses were increased this month due several teachers being out due to absences. There were a total of 47 days that subs had to be used of which Shirley only had to use teacher aides for 2 days acting as subs. Shirley reviewed her March and April schedule. The Tech Committee met on 3/6/08 and discussed needs for the future. They are working on their 2-4 year goals to provide and promote professional development, on-line record keeping and the need to purchase more lap tops. Networking is the major need right now and there is a need for a network person to be on site. Shirley is looking at having a "Tech Coordinator" on site 4 days a week for next school year. Currently Mrs. Niemiec is on staff, has the experience and has been helping Mrs. Reilley with the day to day maintenance and record keeping. This helps Mrs. Reilley focus on teaching Teachers have been looking at and are trying the "Teacher Ease" program, this on a no charge pilot program until the end of the year. The program will do record keeping, progress reports, curriculum mapping and can print report cards. We need to see if this program will be overloading our computer systems now. Several students won gold and silver medals at the Regional Science Fair they will compete at the State Science Fair 5/2-5/3. All teachers have been given their contracts for next year and they are due back by April 18. The Pope will be visiting the US and Shirley has asked the teachers to do a project associated with his visit. Shirley has met with Bev Marzek and has talked to Pete Dyer. Health World will be here on April 30th to meet with the 5th and 6th grade parents. On April 28 Astronaut Dan Tani will here to return the school medal back to us from the space shuttle. Beth proposed that the School Board help with a luncheon if need be. District 113 is proposing to start the next school year on August 20th, with Spring Break starting 3/28/2009 and the last day of school on 5/30/2009. Terra Nova results should be available by mid May and will be shared with the SB. Safety Block Book Grant monies should be coming to the school in May. We should be receiving about \$32-35.00 per student.
Pastor Report: Easter was a good reflection of the Parish. The 125th Parish Anniversary is in 2009 and planning has begun a fall dinner dance is being looked at. The next Parish Commission meeting is on April 30th. Cardinal George will be here on May 4th at 4pm for prayers and to say the Rosary and a Benediction at the Grotto, a small reception will be in the gym. Lori Stech is working on "News from the Pews" which will be out by June 1st.
Communications: None.
9. **Committee Reports:** *Finance:* No report. *Development:* No report. *Technology:* Report was covered under Principal's report. Ed asked about the link on the Legal Action Distribution List site. Shirley stated that Pranas is working on redeveloping the entire website. *Public Relations:* no report. Brochures will need to be ordered in the future. Bob L will ask Garland to look at yard sign prices. Various other PR options were discussed.
Legislative Action: The March CCI newsletter was shared via email.

- 10. Old Business:** *SB Member Recruiting:* Bob G. stated a letter is in the Sunday Parish Bulletin and responses are due by April 26th to Bob G. Candidates will be asked to come to the May SB meeting. Fr. Larry will make an announcement at the masses. Bob suggested everyone call members of the parish and school. Several SB members will be at the masses for anyone with questions or to talk to parishioners regarding the openings. *Financial Policy Review:* Shirley did review the policy changes and stated that the Legal Department of the Archdiocese will handle the outstanding collection efforts on behalf of the school.
- 11. New Business:** *Teacher Appreciation Mass:* Vicki and Shirley stated that the Mass will be at 8am on June 3rd and the luncheon will follow. Mother's Club will be asked to have several volunteers for the teachers from 11:30-12:30pm. Beth offered to help. Beth and Vicki have been reviewing the teachers' years of service lists and there are several discrepancies. Shirley will go over the list with the teachers. *School Family Death Notification Policy:* Vicki asked if a policy is in place. There is no policy but notices will be sent home if there is a death of an immediate family member and if there is a death of a faculty member then notification is via phone. *Presentation to Parents:* Fr. would like to see a presentation at the open house for parents in the fall to discuss parking, drop off and pick up procedures, and various other issues to inform new families and to reinforce old families about school policies. Possibly a "Top 10 list" can be put together for next meeting. *2008/2009 Tuition Letter:* Motion to move discussion of tuition letter to Executive Session, to adjourn regular meeting and move to Executive session made by Beth and second by Mike P, all in favor. Regular meeting adjourned at 9pm.
- 12. Executive Session Agenda:** 2008/2009 Tuition Letter.
- 13. Adjournment:** Executive session adjourned at 9:30pm. Next meeting is set for May 6, 2008 at 7 pm.