

**SS. Cyril and Methodius
School Board Meeting Minutes
Tuesday, August 14, 2007**

1. **Call to Order:** Meeting called to order at 7:00 PM by Bob Libby.
2. **Opening Prayer:** Bob led the group in opening prayer.
3. **Roll Call:** Father Larry excused, Shirley Tkachuk present. School Board members: Beth Rendak excused, Debbie Latz arriving late. Ed Andruszkiewicz, Vicki Burton, Lupe Czerwinski, Garland King, Bob Gomulka, Bob Libby, and Mike Pender present.
4. **Acknowledgement of Guests:** Mary Belavic will be attending meeting at 7:30 pm to discuss school dance issues.
5. **Amendments to Agenda:** Revised agenda format, discussed proper protocol to adding items to agenda, listing reports of members and limiting meetings to 2 hours. Motion made to change visitor comments to first item on agenda by Garland, second by Mike Pender. All in favor, motion passed. Motion made by Vicki to add executive session on agenda, all in favor, motion carried.
6. **Minutes of Previous School Board Meeting:** Motion made by Mike Pender to approve the minutes, Garland second. Vote taken, all in favor, motion carried. Motion made by Vicki to post the monthly School Board meeting minutes on the school web site, second by Bob L, vote taken, after a short discussion, minutes will be posted starting with the approval of the August 14, 2007 minutes, members voted, all in favor, motion carried.
7. **Visitor Comments:** Mary Belavic spoke with regards to the possible changes in the school dance format. She is concerned and feels strongly that we should not isolate our children by not allowing other local schools to attend our dances. She feels that we need to allow our children to socialize with the other schools as part of our community involvement; this also leaves out the children that attend our CCD program. Mary was also concerned about allowing the 5th graders to attend the evening dances, if we do not allow other local schools to attend. Mary also stated that if more volunteers were needed she knew that we could get more help. Bob L recapped Mary's concerns and thanked her for her time.
8. **Executive Session:** At 7:40pm the board moved into executive session to discuss Mary's concerns and the change in the school dance format. At 8:00pm the board resumed their regular meeting.
9. **Reports of Officers:** *President:* No report. *Treasurer:* Report and checkbook balance given by Bob L. Beth is working on having the change of signature forms signed. We are waiting for Fr. Larry's return. The teacher's service years listing is also being reviewed and revised. *Secretary:* No report. Motion was made by Ed A. to purchase a recorder for the secretary, discussion followed. Mike P. amended the motion that the recorder to be purchased would be under \$75.00, members voted, all in favor, motion carried. *Vice-President:* Bob G. reviewed the responsibilities of the Vice-President and that he will be attending the Parish Council Meetings.
Principal's Report: No Financials/or School budget reports to review. Our current enrollment is 505 students; we did budget for 490 students. It was a busy summer; the school construction project did start on 6/6/07 and will be complete by 8/23/07. On 8/13/07 12 teachers began their first graduate level class, provided by St. Xavier/Skylight; the class will run for 6 weeks. The teachers will be instructed on the correct use of our new laptop computers by Chester Konicki. Teachers will also be instructed on the use of 2 new programs we have purchased and installed, "Kidspiration" and "Inspiration". These programs will allow students and teachers to complete projects and do different activities on the computers. Shirley also worked on several projects including: teacher/teacher aide procedures, scheduling, lunch and lunchroom guidelines, curriculum, and the final editing of the school's Parent Handbook. We will now have 3 lunch periods starting at 10:15am. Test will no longer be graded by a teacher's aide. We will have a new Spanish teacher, Mr. Ernest Tapia. He was born in Mexico and has worked in both Public and Catholic schools in the Chicago area. Spanish is on the curriculum for grades 1-8. Mr. Tapia will be at our Open House on 9/6/07. Computers will now be a graded class. Shirley attended the first Leadership Day for all principals. The completed "Genesis" plan for schools was presented; she will share this information with Fr. Larry and staff. Shirley did pass out copies of the School Board Constitution and By-Laws to be reviewed. Mrs. Berardi did receive the Archdiocese Leadership Scholarship, this will help pay for 2/3 of the tuition at a Catholic University.

Pastor Report: Fr. Larry is out of town- no report.
Other Communications: none

10. Committee Reports: **Finance:** no report. **Development:** Vicki and Shirley will meet to discuss development goals. **Technology:** no report. Lupe will take over this committee. **Public Relations:** no report. **Legislative Action:** Ed reviewed legislative updates, bulletins and why it is important for us to be involved and informed. Ed would like to inform school families regarding websites and legislative actions. Ed will draft a letter that will go out to the school families.

11. Old Business: School Policies Update: Shirley shared with the board the completed Parent Handbook. The handbook will be posted on the school website.

New Business: School Dance: The Junior High dance issues and problems regarding late pick-ups, the need to check for academic probation with other schools and how we control problems that occur at the dances was discussed. The Officer Fink, with the Lemont Police Department, did observe one of the dances and had discussed with Shirley his concerns.

Appointment of Committee Chairs for 2007-2008

Finance Chair: Beth – Bob will also join this committee.

Development Chair: Vicki (interim) – Mike will also join this committee.

Technology Chair: Lupe

Public Relations Chair:

Legislative Chair: Ed

Fundraising: The Board discussed the Home Run Inn Pizza Sales and also doing a Dinner by Design fundraiser. These will be the only fundraisers that the board will run this year. Vicki shared with the board information regarding the Dinner by Design fundraiser. The board decided that the Dinner by Design will be in September and the Pizza Sales will be run in October. Vicki will prepare a flyer that will be handed out in school regarding the Dinner by Design fundraiser.

Filling of Board Seat: Vicki is currently holding this seat on an interim basis. All members were asked to look for a candidate to fill this position.

12. Adjournment: Motion to adjourn made by Vicki, seconded by Mike. Meeting adjourned at 9:30 PM.

Submitted by:
Debbie Latz
SSCM School Board Secretary

Bob Libby-President
Bob Gomulka- Vice President
Beth Rendak-Treasurer
Debbie Latz-Secretary