

GUIDELINES
FOR
PHOTOGRAPHERS
AND
VIDEOGRAPHERS



Some Specifics

PHOTOGRAPHY & VIDEOTAPING

Photographers and video-tapers offer an important service to brides and grooms and their families and friends because they provide a remembrance in pictures, actions and sound of a most memorable time. To help you to provide the best possible remembrance and memories of the day, we offer the following general and specific guidelines for photography and videotaping of a wedding in SS. Cyril & Methodius Church.

General Guidelines

We respect your desire to produce the best product you can in recording this most important day for the bride and groom. However, the actions of the bride and groom and the words they say are not **your** primary focus; they are also the primary focus of the bride, groom and of those they have invited to share in their celebration.

Be devoted to being unobtrusive. Set up your equipment and move around in the space quietly and carefully so that you never obstruct the vision or distract the attention of those assembled, including the music ministers, organist and especially the bride and groom

You may find it helpful to visit the church to see the space for yourself. However, to help you determine how to best photograph or videotape before, during and after the wedding in a way that is acceptable and in keeping with these guidelines, we have provided a diagram of the worship space. The © in the diagram indicate suggested places where you may set up a tripod. After looking at the diagram and reading these guidelines, if you still have questions, please contact a staff person prior to the date of the wedding. Please do not wait until the date of the wedding to do this, as it is often not possible to fully respond to your questions on that day.

Time

The church building is reserved for a wedding from one-half hour before to one-half hour after the scheduled time of the wedding. For example: 11:00 am wedding has the church reserved from 10:30 am until 12:30 pm; the 1:00 pm wedding has the church reserved from 12:30 pm until 2:30 pm and the 3:00 pm wedding has the church reserved from 2:30 pm until 4:30 pm. If the mass or ceremony begins late or takes longer than one hour, there will often be a time limit of fifteen minutes for posed photographs in the front of the altar. On certain days, especially if another service is scheduled to begin soon after the wedding you are photographing, this is especially critical. For this same reason, **there is no guarantee that the church will be available for photographs more than one half hour prior to the wedding.**

Camera Placement

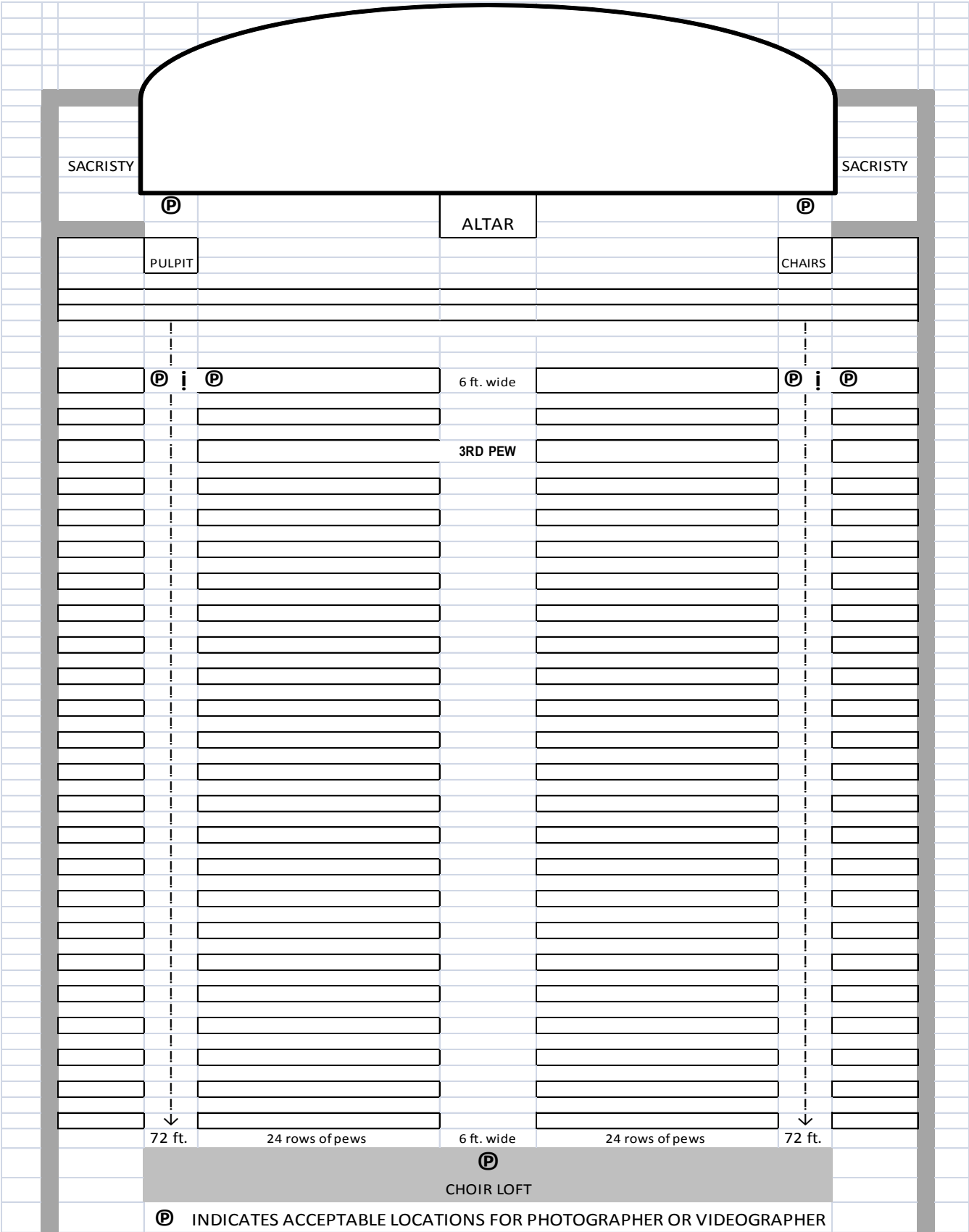
Cameras are not allowed to be placed on the altar. A camera may be placed behind the pulpit, next to the door that leads to the priest sacristy, or behind the chairs of the Presider. This is indicated on the diagram. **Once the camera is in position it should not be moved during the ceremony** because this causes a distraction. If you are in doubt about whether you may set up your camera in a specific area, raise this with a staff person before the wedding date.

Other areas from which you may wish to photograph

We ask that the church not be used as a "studio" for posed shots in front of a special background. This activity is better suited to a home or a reception hall. During the seasons of spring, summer and autumn, you may wish to photograph on some of the grassy areas around the church

Special Lighting

There is adequate lighting in the church for all contemporary photographic and video equipment. No additional lighting is required or permitted.



Ⓟ INDICATES ACCEPTABLE LOCATIONS FOR PHOTOGRAPHER OR VIDEOGRAPHER